



VB *City of Virginia Beach*
Human Services

VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Thursday, August 15, 2019

8:30 a.m. – 10:30 a.m.

Notes

INFORMAL SESSION

Board Members Present	Board Members Absent	Staff Present
Carrollyn Cox	Patricia Alspaugh	Aileen Smith
Joyce Harvey		Angie Hicks
Molly Trask		Tim Capoldo
Phillip Black		Dawn Rykheart
Diane Jones		Maria Kurtz
Kay Ashby		
Todd Walker		
Alan Marsden	Council Liaison	
Cameron Randle		
Carla Hesseltine		
Gayle Colson	Guests	
Yvonne Lewis	Ann Williams	

INFORMAL SESSION

Call to Order

Dr. Joyce Harvey, Chair

The meeting was called to order at 8:32 am

Performance Contract Vote

Dawn Rykheart provided updated information regarding the Performance Contract prior to the vote. Dr. Harvey, CSB Chair called for a vote. Ms. Cox motioned to accept and Ms. Trask seconded. There being no objections the contract is unanimously approved.

Board Education:

Mr. Capoldo provided an update on the Developmental Services division.

- Waiver Slots – How a slot is awarded and a refresher on all the Waiver services
- Case Management – Nicky Morley provided updates on the number of DD Waiver clients being served, to include the numbers served of ID/DD clients. In addition, she provided the

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number of slots they will be assigning in September. Ms. Morley reviewed the current trend of receiving a higher number of community living slots and how the State Rental Assistance Program (SRAP) assists with community rentals.

- Residential programs – Natacha Dolson provided a review of all her services, including Home Community Based Services (HCBS). She shared that her staff are having conversations with the families and clients where there might be the potential of a client being able to live in a restrictive setting. In addition, two changes include outing choices and vacations that the person can do either on their own or with natural supports.
- Community Employment Options (CEO) – Krista Shanafelt reviewed recent changes in Waiver services to include the Individual Model and the Group Model for employment. Funding sources were reviewed. CEO does have to comply with HCBS and she provided information on how they meet that requirement.
- SkillQuest–Laura Disney provided information on SkillQuest services and how the program adapted to meet the documentation requirements.

SAVE THE DATE: November 12th is the art show 6 – 8 pm, more information will be sent.

Adjournment

The meeting was adjourned at 9:53 am

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FORMAL SESSION

Call to Order

Dr. Joyce Harvey, Chair

The meeting was called or order at 9:53 am. Ms. Ann Williams was welcomed. She was a guest of Ms. Colson.

Approval of the Board Minutes

Following a brief review of the June minutes, a Motion to approve was brought forth by Ms. Yvonne Lewis, and seconded by Todd Walker. Minutes approved as submitted.

Committee Reports:

Executive Committee:

Dr. Joyce Harvey

Dr. Harvey reviewed the minutes and set the agenda for the Board meeting.

Board education for October and November was discussed. Dr. Harvey asked the Board to let her know if there's a topic they would like to be reviewed in the future. Ms. Kay Ashby would like to have a presentation on the VBStrong center. Aileen noted that the city will not be running the center, but suggested that Jim Thornton could provide an update on the transition from FAC to the VBStrong Center

Developmental Services:

Mr. Phil Black

Mr. Black reviewed the reports presented at the meeting.

Behavioral Health Substance Abuse:

Ms. Kay Ashby

Ms. Ashby reviewed Primary Care Screening presentation.

NAMI Coastal – Ms. Ashby will provide flyers of upcoming events.

Financial Report Year to Date:

Ms. Maria Kurtz

Ms. Kurtz provided and reviewed the year-end report. She also provided a comparative data table to compare this fiscal year to the last fiscal year.

Old Business

- Binders were to be provided to those who were not in attendance at the last meeting; however they were not available for distribution

New Business

- Mr. Capoldo requested approval for a CEO fee adjustment for a new service. A Motion for approval was made by Ms. Kay Ashby and Ms. Diane Jones seconded. There being no objection the motion was approved as presented.

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Matters of the Chair

Dr. Joyce Harvey

- Board Education:
 - September: Jail Initiative/Angie Hicks and Kevin Cuffee
 - October: DS and BH Intake and referrals from a client's perspective
 - November: Emergency Services and Mobile Crisis Services (First Responder Team)
- Director Recruitment: A second round of candidates will be interviewed Friday August 16th.

Staff Updates

Deputy Director Aileen Smith

Division Directors

- **Aileen gave an update on the VBStrong Center.** Our Virginia Beach team will be presenting on the set up and operation of the FRC/FAC at the October VACSB. She was also asked to attend and present at the Emergency Management Conference with Danielle Progen.
- **Jail Services:** The final stages of program set up are occurring and positions are posted.
- A BH assessment is scheduled for September 5th and 6th. A survey was sent and has been completed and returned. All the CSB BH programs in the state are having this assessment. Dr. Harvey is a part of the survey.

Other Business

- **Dashboard:** Mr. Thornton provided an overview of the State DBHDS report.
- Ms. Carla Hesseltine is a new member of the Human Rights Commission.

Adjournment

The meeting was adjourned by the chair at 10:28 am