

VIRGINIA BEACH COMMUNITY SERVICES BOARD

Department of Human Services

Thursday, February 27, 2020

VIRGINIA BEACH COMMUNITY SERVICES BOARD

Meeting Minutes

Thursday, February 27, 2020

10:30 a.m. – 11:00 a.m.

INFORMAL SESSION

Board Members Present	Board Members Absent	Staff Present
Dr. Joyce Harvey	Molly Trask	Aileen Smith
Carrollyn Cox	Pat Alspaugh	Angie Hicks
Yvonne Lewis	Todd Walker	Tim Capoldo
Lori Bridges	Carla Hesseltine	Jim Thornton
Susannah Uroskie		
Gayle Colson		
	Council Liaison	
	Guests	

INFORMAL SESSION

Call to Order:

The informal session began at 9:00 am.

Board Education:

CSB/SSAB Joint presentation by the Department of Human Services. Department staff shared some of their accomplishments in the calendar year of 2019 with both the CSB and the SSAB.

FORMAL SESSION

Call to order: Dr. Joyce Harvey, Chair

Dr. Harvey called the session to order at 10: 30 a.m.

Approval of Board Minutes:

The minutes of the January 2020 meeting were reviewed. Carrollyn Cox, Esq moved for approval as presented. Ms. Susannah Uroskie seconded. There being no objection the minutes were accepted as presented.

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Committee Reports:

- **Executive Committee: Dr. Joyce Harvey**
The Executive meeting was cancelled due to severe weather.
- **Behavioral Health Committee: Ms. Yvonne Lewis**
Ms. Lewis reviewed the February meeting notes. She reported that Beach House provided a presentation regarding their services, including the psychosocial rehabilitation and transitional employment services. Ms. Lewis also noted that she sent flyers regarding upcoming events that may interest the board members.
- **Developmental Services Committee: Ms. Lori Bridges**
Ms. Bridges noted that their presenter had cancelled. Those in attendance had an informal discussion regarding REACH and DS services following Mr. Capoldo's presentation of the monthly finance and CQI report.

Financial Report Year to Date: Ms. Maria Kurtz

Ms. Kurtz was not in attendance at the meeting. Dr. Harvey reviewed the current numbers and noted that Ms. Kurtz will be doing a financial training for board members in an upcoming meeting.

Old Business:

- **Recruitment of members**
Ms. Hicks provided a draft Board Member Job Description for the board to review. Following review and discussion, Dr. Harvey called for a vote to accept the new job description. Ms. Yvonne Lewis moved to accept the document as presented and Ms. Carrollyn Cox, Esq. seconded. There being no objection the job description was accepted as presented and will be forwarded to the City Clerk for posting.
- Mr. Tim Capoldo provided a status update of the DS Forum to be held on March 24, 2020. Speakers are booked and the invitations have been sent.

New Business: None

Matters of the Chair:

- Dr. Harvey asks members to please ensure that anyone interested in becoming a member of the board be directed to the City Clerk's office.

Matters of the Director/Deputy Director:

None

Public Comment:

Ms. Katrice Washington from Noah's Ark Therapeutic Services attended the meeting and provided background on the services that she plans to offer in the community. She is still in the licensing phase and Mr. Tim Capoldo asked that she reach out to him when she is fully licensed to provide services.

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Other:

Ms. Lewis inquired about the status of the Media and Communications Coordinator position. Director Smith noted that the recruitment process is in the final phase.

Adjournment: Dr. Harvey, Chair

The meeting was adjourned at 11:00 am.