

Class Reminders:

Welcome to your first day of center-based class! We hope you and your child have a wonderful time. To make sure everyone has a positive experience, here are a few items to help keep you informed...



ARRIVAL: Classroom doors will open **5 minutes** before class begins. Please feel free to enjoy our playground until class time if the weather permits. For those arriving in taxis, your classroom teacher will work to help ensure your arrival is closer to 10:00 am.

ATTENDANCE POLICY: Please remember to call and let your teacher know when you are unable to attend class. There is generally a wait list of children who are waiting for an open space. For that reason, if you miss two classes in a row **without calling**, your child's slot will be given to the next child on the waiting list.

SIBLINGS: Due to space and safety reasons, siblings are not permitted in the classroom during class time. Only the enrolled student may be present with the parent/guardian. We apologize for any inconvenience this may cause.

SNACK: Your child will need a snack and drink for each class. Please be sure all snacks are peanut-free due to allergies. If you would like to share food for a special occasion, please bring in only store bought foods that are packaged with the list of ingredients on the label.

CLOSINGS: The Virginia Beach Infant Program's (VBIP) Center-Based Classes follow the Virginia Beach Public School System's closings for inclement weather and holidays. Therefore, if the schools are closed for hurricanes or snow etc., classes will be cancelled. If the schools **and** city offices delay their opening to 10 am, our classes will be cancelled. However, unlike the schools, if the schools delay their opening to 10 am, but the city does not have a delay, classes will be open as normal and start at 10 am. If the school system is having a teacher work day and children don't go to school, we will still have class because it isn't a city holiday.

Notifications of holidays and other closings will be posted in our newsletter. Newsletters will be mailed out quarterly.

HEALTH AND SAFETY: To be considerate of our friend's with fragile immune systems, it is important that we don't share germs. PLEASE do not come to class if anyone in your home has been ill the previous **48 hours**. Please review the Health & Safety attachment for more information.

ELIGIBILITY: When your child no longer has an active IFSP, he/she will **no longer** be eligible to attend classes. Please keep your center-based class teacher informed if this happens. The loss of an active IFSP can be due to your child turning three years old, beginning school in the Virginia Beach Public School system or no longer meeting eligibility requirements for early intervention services.

VOLUNTEERS: We are extremely fortunate to have volunteers to help in each of our center-based classes. They act as the teachers' assistants by supporting both parents and children during class time. They are a great asset to us, and we appreciate all that they do! The volunteers are all very respectful of our families' privacy and are aware that anything discussed in class is confidential.

By signing below, I am agreeing to the reminders for center-based class (listed above) and the provided attachments provided to me.

Child's Name

Signature of Parent/ Guardian

Date

Signature of Educator

Date

If you have any questions, please call our office at (757) 385-4400.