Bank On Instructor Job Description

Instructors present a basic financial literacy curriculum over a period of 10 months. Content and instructional materials are provided. Lessons are designed to help participants in the Bank On Hampton Roads Program establish a basic budget, reduce debt, build credit and establish savings. Classes meet once per month over a 10 month period with semesters beginning in January, April and September of each year. Class location may vary but will generally be in a public facility such as a library, recreation center, or a local church.

A passion for helping families and successful management of personal finances are required. Public speaking skills, ability to facilitate group discussion and ability to conduct PowerPoint Presentations are also needed.

Contact with participants will be in a public location and requires a minimum time commitment of approximately 4 hours per month.

Financial institution employees, financial counselors, financial planners or insurance and investment professionals are welcome. Training is also provided through the Master Financial Educator Volunteer class. This training will prepare volunteers in technical aspects of personal finance as well as classroom delivery techniques. Ideal candidates will have successfully completed the Bank On Curriculum and Master Financial Educator Volunteer course.

Volunteers will be subject to criminal background checks, and will be responsible for completing initial and continuing training.

The Bank On Hampton Roads program is currently offered in Virginia Beach, Norfolk and Portsmouth. Volunteer opportunities are available in each of these cities.