



VIRGINIA BEACH DEPARTMENT OF HUMAN SERVICES SOCIAL SERVICES DIVISION

ARTICLE I – Creation, Composition, Appointment and Term of Membership

The Advisory Board for the Virginia Beach Department of Human Services, Social Services Division is appointed in accordance to Chapter 63.1-43.1 Code of Virginia and in accordance with the City Chapter Section 2.91. The Advisory Board shall consist of seven members who shall be appointed by City Council to serve on a rotating basis. No person shall be appointed to serve more than two terms as indentified in Section 63.1-43.1. Length of term shall be identified in Council's appointment.

ARTICLE II – Vacancies

Any vacancy on the Advisory Board shall be filled by Council for the unexpired term.

ARTICLE III – Meetings

The Advisory Board shall meet at least bi-monthly in accordance with the Code of Virginia and city Chapter. In addition, it may meet at the call of the Director or on the request of a majority of its members.

ARTICLE IV – Chairman and Vice Chairman; Quorum

The Advisory Board shall elect its own chairman and vice chairman who shall serve in this office for one term. A "term" is defined as one year running from July 1 to June 30. A majority of the board present shall constitute a quorum for the transaction of business.

ARTICLE V – Compensation

The Board shall be paid a sum of \$200.00 per year plus mileage for their services to the City.

ARTICLE VI – Duties of the Advisory Board

1. To interest itself in all matters pertaining to the social welfare of the people of the City served by it;

2. To monitor the formulation and implementation of social welfare programs in the City;
3. To meet with the officer in charge of the department or division of public welfare at least four times a year for the purpose of making recommendations on policy matters concerning the department or division;
4. Upon request of the local governing body, the advisory board will prepare an annual report concerning the administration of the public welfare program;
5. To submit to the governing body, from time to time, other reports that the advisory body deems appropriate.