



City of Virginia Beach

INVESTIGATION REVIEW PANEL
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MINUTES

INVESTIGATION REVIEW PANEL

September 3, 2020

Municipal Center, Building 18 – Human Resources Conference Room 2:30 p.m.

CALL TO ORDER

Due to technical difficulties with the conference call, Susan Mayo began the review of Case No. 2019-030 at 2:30.

Before the review was to begin, the panel members were reminded that this review involves a minor and to not mention the child's name during this review. Roll call was taken, and each member confirmed their participation in the conference call.

ATTENDEES:

Panel: Susan Mayo (Chair), Bob Beasley, Barbara Booker-Williams, Bill Hearst and Cliff Rice

Absent: Nony Abrajano

Staff: Regina S. Hilliard (HR Director), Rod Ingram (Deputy City Attorney), Jessica C. Koepf (Public Safety Attorney), Stacy Hawks (Employee Relations), Dominique Mckinnon and Shelley Johnson (HR)

AGENDA ITEM(S):

Request for Review: Case No. 2019-030 (*Unsatisfactory Performance*)

The Panel discussed the request which stated that a School Resource Officer (SRO) arrested a juvenile. On March 13, 2019, the complainant contacted Internal Affairs and reported that the SRO lied about interviewing the juvenile, treated him differently than another juvenile, and failed to follow the Memorandum of Understanding (MOU) with the school regarding administrative vs. criminal investigations.

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- **Motion:** Mayo made a motion for the panel to accept Case No. 2019-030 for panel hearing. Seconded by Barbara Booker-Williams.
- **Vote:** By a vote of 5-0 (Mayo, Beasley, Williams, Hearst and Rice), the Panel concluded the complaint is appropriate for further review.
- **Remarks:** Staff will post review meeting minutes on the IRP SharePoint site and request the entire file for Case No. 2019-030 from Internal Affairs.

The complainant, requested that the review of Case No. 2019-030 be closed to the public to protect the privacy of one or more juveniles, in accordance with the IRP Policy and Procedures regarding hearings involving juveniles.

- **Motion:** Mayo made a motion for the panel to have the hearing for this case closed to the public. Barbara Booker Williams seconded.
- **Vote:** By a vote of 5-0, the panel members agreed to close this hearing to the public.

HR will schedule a location for the panel to hear this case and practice all social distancing guidelines and protocol for this event. HR will contact the complainant to notify her of the decision by the IRP to further review this matter. The complainant will receive a letter of notification with the date, time and location of the hearing. HR staff will inquire if the complainant will be wearing a facial mask during these proceedings and if other persons who attend the hearing with the complainant will wear a facial mask during the hearing.

ADJOURNMENT

The meeting concluded at 2:51 p.m.