



City of Virginia Beach

INVESTIGATION REVIEW PANEL
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MINUTES INVESTIGATION REVIEW PANEL

JULY 17, 2020

Meeting held via WebEx at 1:30 – 2:57.

Call to Order

Chair Susan Mayo called the meeting to order at 1:38 p.m.

Roll Call

Present: Susan Mayo (Chair), Barbara Booker-Williams, William “Bill” Hearst, William “Bob” Beasley and William “Cliff” Rice

Absent: Nony Abrajano, Brian Dewan, and Stacy Hawks

Staff: Steven Cover, Deputy City Manager; Roderick R. Ingram, Deputy City Attorney; Acting Chief of Police Tony Zucaro; Regina S. Hilliard, Human Resources Director; Deputy Chief Patrick Gallagher; Captain William Zelms; Dominique Mckinnon, Administrative Specialist I; and Executive Assistant Shelley Johnson

Introduction

Acting Police Chief Tony Zucaro and Regina Hilliard, Director of Human Resources, were asked by the Mayor’s office and members of City Council to provide a presentation to members of City Council regarding the Investigation Review Panel (IRP). The presentation will explain what the IRP is charged with and the purpose of the panel.

Panel was informed of the request from City Council. The Panel discussed that there are some things that should probably be changed in the way the panel operates. **Each of the proposed recommendations listed below will need approval by City Council members.**

1. One change determined by the panel is the need for a name change. The current name, Investigation Review Panel, should be changed to show that the members are citizens. The name the panel suggested is the *Citizen Review Board*.
2. VBPD needs to be more proactive in developing a timeline with expectations on review procedures with complainants. This will help to prevent a perception of stonewalling.

3. Amend IRP policy to hear all complaints without pending proceedings.
4. The panel determined that there is a need for a Council Member to be appointed as a liaison to the IRP so the Council will be kept up-to-date on activities.
5. The panel needs to be more diversified. Incorporating more members to the panel can enhance diversity.
6. The panel should use social media for community outreach.
7. VBPD should communicate more with the City Manager regarding cases that have been reviewed by the IRP. Actions taken as a result of IRP recommendations should be provided in the annual report to City Council and posted on-line.

ADJOURNMENT

The meeting was adjourned by Chair Mayo at 2:57 p.m.

/stj