EMT – Intermediate #02647
City of Virginia Beach – Job Description
Date of Last Revision: 12-05-2013

FLSA Status: Non-Exempt       Pay Plan: General       Grade: Y22

City of Virginia Beach Organizational Mission & Values
The City of Virginia Beach exists to enhance the economic, educational, social and physical quality of the community and provide sustainable municipal services which are valued by its citizens. The City of Virginia Beach organization is based upon a belief in the democratic process of government. This belief provides meaningful ways for citizens, reflecting the diversity of our City, to contribute to the development of public policy. This process is enhanced by organizational values which guide member performance within the Virginia Beach Quality Service System. These Values define our desired organizational culture. We value quality customer service; teamwork; leadership and learning; integrity; commitment; and inclusion and diversity.

Class Summary
Individual will provide advanced life support pre-hospital activities such as direct patient care, supervision, and direction of ambulance crews; basic life support provider mentoring/direction; and public education on EMS.

Representative Work Functions and Responsibilities
Assume responsibility for advanced life support pre-hospital care; and provide supervision and care of patients in the pre-hospital environment including the utilization of monitor/defibrillators, numerous medications, endotracheal intubation, IV therapy, and other associated tasks; perform critical advanced life support procedures according to medical protocol.

Perform independently in situations involving both basic and advanced life support activities.

Direct subordinates, including certified first responders, EMTs, and EMT-Enhanced technicians, in the provision of patient care.

Work seamlessly with both career and volunteer personnel.

Safely operate emergency ambulances and other light duty response vehicles.

Follow all emergency medical services regulations.

Provide field evaluation and training to basic life support personnel.

Assume initial command of scenes involving multiple patients or complex incidents.

Attend classes and perform those activities required to familiarize and maintain currency with the proper practices and procedures of emergency medical services to effect an efficient delivery of services.

Perform other job duties requiring skills, knowledge and physical requirements as demanded by those duties described or less. Individual assignments will be determined by the supervisor based on then current workloads and department needs.
Performance Standards
Maintain control of rescue scenes; assume role of attendant-in-charge on all advanced life support incidents; effectively determine the nature and extent of illness or injury to a patient; administer medical treatment to and transport sick and injured patients to the most appropriate medical facility; direct supporting personnel as required; effectively communicate with patients, bystanders, and members of the emergency health care team; complete detailed patient care reports; complete evaluations of subordinate personnel; act as field training officer for basic and advanced life support personnel as assigned; safely operate emergency vehicles; perform basic maintenance of equipment; effectively participate in and contribute to station training drills; interact tactfully and courteously with career and volunteer emergency services personnel; maintain appearance in accordance with department standards; discharge all duties according to City policy, departmental guidelines, and EMS regulations; demonstrate ability to work under high stress conditions; and direct the activities of all personnel on scene in the absence of a formal supervisor.

Minimum Qualifications
Any equivalent combination of education and experience equivalent to completion of high school plus three (3) years of experience as a patient care provider, one (1) of which must have been as a certified EMT-I or EMT-C, in either a volunteer or career setting, and Virginia EMT-I or EMT-C certification.

If not already a TEMS sanctioned ALS provider, must pass the regional ALS pre-test for sanctioning before employment; have current ACLS certification.

Completion of an approved Emergency Vehicle Operator's Course (EVOC); completion of the Hazardous Materials First Responder Awareness course; and completion of a field training program (with release to function under general supervision) within 45 days of initial orientation.

Successful completion of a pre-employment physical, including a drug screening.

Must have, or obtain, a current and valid Virginia or North Carolina driver's license in accordance with Virginia or North Carolina DMV driver's license eligibility requirements.

Preferred Qualifications
Pre-hospital experience in a combination service; experience working with volunteers; experience functioning independently as an ALS provider; and PALS certification.

Special Requirements
Must be available to work evenings, weekends, holidays, and overtime when required to meet operational needs.

This position may require that incumbents wear and maintain appropriate personal protective equipment such as, but not limited to, steel toed shoes, safety glasses, gloves, or other designated safety attire and equipment in designated areas of risk. Specific requirements will be determined and communicated by the employee’s supervisor based on position assigned.

This is a safety sensitive position and is subject to random drug testing. Positive drug test results may result in counseling and/or discipline, up to and including, termination.

Positions within this class have been designated as Alpha I positions requiring employees to work during inclement weather, regardless of the City’s operational status.

This description is intended to indicate the kinds of tasks and levels of work difficulty that will be required of positions that will be given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his or her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.
Knowledge-Skills-Abilities Required to Perform Satisfactorily

A. Knowledge
   1. Knowledge of emergency medical services principles and techniques.
   2. Knowledge of laws, regulations, and ordinances pertaining to emergency medical services.
   4. Knowledge of local emergency medical response system.
   5. Knowledge of city’s topography, road system, and traffic patterns.
   6. Knowledge of techniques used in classroom instruction and delivery of programs.
   7. Knowledge of basic field training techniques.
   8. Knowledge of city and department policies and procedures.

B. Skills
   1. Skill in performing duties required of a Virginia-certified Emergency Medical Technician-Intermediate (EMT-I) or Emergency Medical Technician-Cardiac (EMT-C).
   2. Skill in the use of tools and adjuncts associated with advanced pre-hospital patient care.
   3. Skill in operating light duty emergency vehicles, including sedans and ambulances, in emergency conditions.
   4. Skill in the preparation of written reports and forms.
   5. Skill in dealing with people in a variety of situations.
   6. Skill in working side-by-side with both career and volunteer emergency personnel.
   7. Skill in managing emergency medical incident scenes.
   8. Skill in using independent judgment in making patient care decisions within the scope of local protocols and medical control guidelines.

C. Abilities
   1. Ability to work well with others.
   2. Ability to establish and maintain cooperative relationships.
   3. Ability to work with and support volunteer emergency personnel in the accomplishment of their mission.
   4. Ability to work in stressful situations including extreme weather environments.
   5. Ability to follow verbal and written orders.
   6. Ability to direct subordinates.
   7. Ability to communicate effectively both orally and in writing.
   8. Ability to maintain EMT-I/EMT-C and CPR certification.
   9. Ability to teach and/or participate in training drills.
   10. Ability to lift 50 or more pounds.

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