

EXHIBIT E
QUARTERLY REPORTS

Parking Lots	Date Checked	Within Tolerance Y/N	Issues	Actions Taken/Date
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over head lighting in working order
 Spaces clearly marked including Handicap spaces
 Sidewalks in good and safe condition
 ADA sidewalk ramps in sae condition
 Landscaping up kept
 Trash recepticles in good condition
 Signage in good condition
 Shuttle Stops clean and good condition
 Pressure washing needed

Outside Patio Area	Date Checked	Within Tolerance Y/N	Issues	Actions Taken/Date
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over head lighting in working order
 Sidewalks in good and safe condition
 ADA sidewalk ramps in sae condition
 Landscaping up kept
 Trash recepticles in good condition
 Patio pavers in good condition
 Entertainment Stage in good condition
 Lake fountain working properly
 lake free of debris and trash
 Bus drop off lane clearly marked
 seating in good condition
 Pressure washing needed
 exterior ticket booth in good condition

Building Exterior	Date Checked	Within Tolerance Y/N	Issues	Actions Taken/Date
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façade clean
 lighting in working order
 signage clean and in good apperance
 Window clean
 windows sealed properly
 pressure washing needed

First Floor Pre-Function/Dinning	Date Checked	Within Tolerance Y/N	Issues	Actions Taken/Date
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Bathrooms clean
 Bathroom parts in working order
 Vendor spaces clean
 Lighting in working order
 area clean of debris and stains
 Elevators in working order
 Fire Exits and stairwells clear
 Electrical outlets in working order and safe
 TV's/Technology Components working properly
 Trash Recepticles in good condition
 Mechanical/Electrical/IT rooms clean
 Info Desk clean
 Signage in good apperance
 Café area clean and in good apperance
 chairs and tables clean
 chairs and tables in good condition
 trash recepticles in good condition

Mezzanine Level	Date Checked	Within Tolerance Y/N	Issues	Actions Taken/Date
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Bathrooms clean
 Bathroom parts in working order
 Lighting in working order
 area clean of debris and stains
 Elevators in working order
 Fire Exits and stairwells clear
 Electrical outlets in working order and safe
 TV's/Technology Components working properly
 Trash Recepticles in good condition
 Signage in good apperance
 Café area clean and in good apperance
 chairs and tables clean