

**ORD-3383**

1 AN ORDINANCE TO AMEND SECTION  
2 2-208.1 OF THE CITY CODE PERTAINING  
3 TO CHECK RE-ISSUANCE FEES  
4

5 SECTIONS AMENDED: § 2-208.1  
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7 BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VIRGINIA  
8 BEACH, VIRGINIA:  
9

10 That Section 2-208.1 of the Code of the City of Virginia Beach, Virginia, is hereby  
11 amended and reordained to read as follows:  
12

13 **Sec. 2-208.1. Reasonable charges for the reissuance of paperwork and checks.**  
14

15 (a)The director of finance or designee shall impose the following fees for  
16 additional services to recover the reasonable administrated costs associated with each  
17 activity:  
18

19 (1)Fifteen dollars (\$15.00) for the reissuance of a check that was lost and  
20 requires reissuance not due to the fault of the city;  
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22 (2)Fifteen dollars (\$15.00) for the holding of a check for pick-up in lieu of  
23 mailing;  
24

25 (3)Fifteen dollars (\$15.00) for the reissuance of an IRS Form 1099 that was  
26 lost and requires reissuance not due to the fault of the city.  
27

28 (b)The charges provided in subsection (a) shall not apply to the reissuance or  
29 pick-up of checks issued as part of the city's employee payroll activities.  
30

31 (c) The director of finance is hereby authorized to waive the charge imposed by  
32 this section, provided such waiver shall be pursuant to a written policy approved by the  
33 director of finance and made available on the city's website.  
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Adopted by the Council of the City of Virginia Beach, Virginia, on this 25<sup>th</sup> day of  
November, 2014.