

**City of Virginia Beach
Finance Payroll Division**

Explanation of Form W-2 Wage and Tax Statement

2424 Courthouse Drive, Bldg 18, Room 209

Tel: 385-4301

Fax: 385-8943

FinancePayroll@vbgov.com

This is intended to answer the most frequently asked questions (FAQs) regarding the content of your Form W-2. If you have further questions, please call the City of Virginia Beach Finance Payroll Division at 385-4301 or email FinancePayroll@vbgov.com.

The Form W-2 issued by the Finance Payroll Division is only for wages paid by the City of Virginia Beach to employees of the City.

Employee Social Security Number, Name, Address - If your name, Social Security number or address is incorrect; contact the Finance Payroll Division to correct your City records and request a W-2C, if required. If your name and Social Security number are correct, but are not the same as shown on your Social Security card, contact any Social Security Administration office or call 1-800-772-1213.

Box 1 - Wages, Tips, Other Compensation

Total **taxable** amount **paid** to you during the calendar year by the City. It includes any taxable fringe benefits, awards, gifts, bonuses, taxable moving reimbursements and the taxable value of group-term life insurance in excess of \$50,000 (see box 12 below.) The amount in Box 1 will generally be your gross annual earnings less any pre-tax deductions. Pre-tax deductions excluded from Box 1 are premiums you paid for pre-tax health and dental insurance, contributions to flexible spending accounts and/or deferrals to section 457(b) deferred compensation and VRS.

Box 2 - Federal Income Tax Withheld

Total federal income tax withheld for the calendar year.

Box 3 - Social Security Wages

Total wages subject to Social Security tax up to the maximum limit of \$128,400 in 2018. The amount in Box 3 will generally be your gross annual earnings less any pre-tax deductions. Pre-tax deductions excluded from Box 3 are premiums you paid for pre-tax health and dental insurance and contributions to flexible spending accounts. Deferrals to section 457(b) deferred compensation and VRS are not pre-tax for social security.

Box 4 - Social Security Tax Withheld

Total Social Security tax withheld for the calendar year. The 2018 Social Security tax rate was 6.2%.

Box 5 - Medicare Wages and Tips

Total wages subject to Medicare tax. The amount in Box 5 will generally be your gross annual earnings less any pre-tax deductions. Pre-tax deductions excluded from Box 5 are premiums you paid for pre-tax health and dental insurance and contributions to flexible spending accounts. Deferrals to section 457(b) deferred compensation and VRS are not pre-tax for Medicare.

Box 6 - Medicare Tax Withheld

Total Medicare tax withheld for the calendar year. The 2018 Medicare tax rate was 1.45%.

Box 10 - Dependent Care Benefits

Total amount you contributed to a dependent care flexible spending account.

Box 12:

12 C - Taxable Cost of Group Term Life Insurance Over \$50,000

The value of group-term life insurance coverage in excess of \$50,000. This amount is also included in the taxable wages reported in boxes 1, 3, 5 and 16.

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12 DD - Cost of Employer-Sponsored Health Coverage

Cost of employer-sponsored health coverage in the calendar year. **This amount is not taxable**; it is for reporting purposes only.

12 G - Section 457(b) Deferred Compensation Contributions

Total amount you contributed to 457(b) deferred compensation in the calendar year.

12 W - Employer Contributions to Health Savings Account (HSA)

Employer contributions (including amounts employee contributed) to health savings account in the calendar year.

Box 13 - Checkboxes

Retirement plan box is checked for all participants in the City's defined benefit plan through the Virginia Retirement Service (VRS) and/or section 457(b) deferred compensation.

Box 16 - State Wages, Tips, Etc.

Total **taxable** amount **paid** to you during the calendar year. It includes any taxable fringe benefits, awards, gifts, bonuses, taxable moving reimbursements and the taxable value of group-term life insurance in excess of \$50,000 (see box 12 above). The amount in Box 16 will generally be your gross annual earnings less any pre-tax deductions. Pre-tax deductions excluded from Box 16 are premiums you paid for pre-tax health and dental insurance, contributions to flexible spending accounts and/or deferrals to section 457(b) deferred compensation and VRS.

Box 17 - State Income Tax

Total state income tax withheld for the calendar year.

In most cases, boxes 7, 8, 11, 14, 18, 19 and 20 will be left blank by the City of Virginia Beach.

Box 1 and Box 16	Box 3 and Box 5
Gross Pay + <u>VRS GTL</u> Gross Earnings	Gross Pay + <u>VRS GTL</u> Gross Earnings
<ul style="list-style-type: none">- Dental Pre-Tax- Medical Pre-Tax- FSA: Dependent Care- FSA: Health Care- HSA EE- Deferred Compensation- VRS EE Employee or EE Hybrid- VRS Hybrid 457 or Hybrid DC- VRS Buyback Pre-Tax- Election Worker Pay- WC Payment = Taxable Wages	<ul style="list-style-type: none">- Dental Pre-Tax- Medical Pre-Tax- FSA: Dependent Care- FSA: Health Care- HSA EE- Election Worker Pay- WC Payment = Taxable Wages