

Internship Application Virginia Beach Office of Emergency Management

Application Deadlines:

Applications must be received no later than four weeks prior to the start of the semester for which the intern is seeking credit.
Non-credit internships are not permitted.

The following information must accompany the internship application:

- Transcript noting Overall GPA and Field of Study GPA (official or unofficial is acceptable)
- Current Resume
- A one page statement of why you are interested in completing your internship with the Virginia Beach Office of Emergency Management to include areas of interest / projects of interest and goals and objectives for your experience

Please Print or Type Legibly	
Name:	
Address:	
City/State/Zip Code:	
Phone Number:	
Email Address:	
College/University:	
Address:	
City/State/Zip Code:	
Major(s):	
Cumulative Grade Point Average (GPA):	
Grade Point Average in Field of Study:	
Graduation Date:	

Name of Intern Placement Advisor:	
Phone Number of Advisor:	
School Deadline Date for Internship Acceptance:	
I am applying for an internship to begin (date) . . .	
And ending . . .	
Number of Hours Required:	

Pledge: The information supplied by me in this application or supplemental documents is complete and true to the best of my knowledge. I understand any misstatement, misrepresentation or omission of material facts may cause forfeiture of all rights to participate as an intern with the City of Virginia Beach. I also understand that final acceptance into the internship program is conditional on the results of criminal history background checks.

Signature

Date

Return completed application and requested information ELECTRONICALLY:

Virginia Beach Office of Emergency Management

ATT: Bradley Killenbeck, Emergency Planner

(757) 385-8347

bkillenbeck@vbgov.com