

LIST OF ALLOWANCES – CITY CHARGES

VENDOR REFERENCE _____

VIRGINIA BEACH JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

 VENDOR F.I.N. OR SOCIAL SECURITY NUMBER

 PAY TO THE ORDER OF: FIRM, CO., INDIVIDUAL

 ADDRESS

 CITY, STATE, ZIP

CERTIFICATE OF ALLOWANCE FOR PAYMENT	
Having reviewed this account and determined that the form is properly completed and the account unpaid, I hereby certify this account to the City of Virginia Beach for payment.	
_____ CLERK/DEPUTY CLERK	_____ DATE

Defendant's Name:	Case Number:
Original Code § Charged:	Trial/Service Date:
Itemize expenses (include receipt for any over \$20: \$ _____)	
Calculate total time spent for charge (calculate in tenths of hours):	Court Use Only – Amount Allowed:
In Court time: _____ hrs. x \$90 per hour = \$ _____	Fee amount \$ _____
Out of Court time: _____ hrs. x \$90 per hour = \$ _____	Expenses \$ _____
Total amount claimed \$ _____	Total \$ _____
Defendant's Name:	Case Number:
Original Code § Charged:	Trial/Service Date:
Itemize expenses (include receipt for any over \$20: \$ _____)	
Calculate total time spent for charge (calculate in tenths of hours):	Court Use Only – Amount Allowed:
In Court time: _____ hrs. x \$90 per hour = \$ _____	Fee amount \$ _____
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Defendant's Name:	Case Number:
Original Code § Charged:	Trial/Service Date:
Itemize expenses (include receipt for any over \$20: \$ _____)	
Calculate total time spent for charge (calculate in tenths of hours):	Court Use Only – Amount Allowed:
In Court time: _____ hrs. x \$90 per hour = \$ _____	Fee amount \$ _____
Out of Court time: _____ hrs. x \$90 per hour = \$ _____	Expenses \$ _____
Total amount claimed \$ _____	Total \$ _____

I certify that the above claim for fees and/or expenses is true and accurate and that no compensation for the time or services set forth has previously been received.

 VENDOR'S SIGNATURE

 DATE

 VSB MEMBER NUMBER

**AMOUNT
 CERTIFIED
 FOR
 PAYMENT \$ _____**

I have reviewed the foregoing information and authorize the amount allowed to the vendor named above.

 JUDGE'S SIGNATURE

 DATE