

VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF VIRGINIA BEACH

Plaintiff

v.

Case No.: CL _____

Defendant

PRAECIPE IN A CIVIL ACTION

I request this action be placed on the _____ docket call at 9:30 A.M. for the setting of a trial date (with a jury) (without a jury). Counsel or counsel's representative shall be present at docket call.

DATE: _____

Signature

Print Name

- Counsel for _____
- Complainant proceeding without counsel
- Defendant proceeding without counsel

CERTIFICATE OF SERVICE

I certify that on _____, a copy of this praecipe was served as required by Rule 1:12 of the Rules of the Supreme Court of Virginia on the following counsel of record:

_____ and upon parties not represented by counsel, if any.

Signature

Pretrial Scheduling Order. Within 30 days of docket call and the setting of a trial date, counsel shall submit for entry by the court the *Pretrial Scheduling Order* pursuant to the Rules and Procedures of this Court.