

JUROR INFORMATION PORTAL

You can now fill out your Juror Questionnaire, update your address and personal Information, Sign up for E-Notification Reminders and Request a Postponement or Excusal all from our Juror Information Portal.

If you have a Questionnaire follow step 1 on the main screen. If you received a Summons to appear for jury duty, follow step 2 on the main screen.

The screenshot shows a web browser window with the address bar displaying "http://172.18.1.80:8080/login". The page title is "JURY- Web Solution by Jury...". The main content area is a yellow box with the following text:

TRAINING
VIRGINIA BEACH CIRCUIT COURT

Welcome to the Virginia Beach online juror response option. Please enter the information below to begin. If you need help, please click on Help button.

In the field marked **BARCODE NUMBER**:

1. IF YOU RECEIVED A 2019 QUESTIONNAIRE, you must enter your **PERSONAL IDENTIFICATION NUMBER**.

On the Candidate Juror Questionnaire your personal identification number will be called "ID Number". It is a 9 or 10 digit number located immediately above the bar code at the upper center of the document.

2. IF YOU RECEIVED A SUMMONS, you must enter your **BADGE NUMBER**.

On a Summons your personal identification number will be called a "Badge Number", a 6 or 7 digit number also located near the bar code.

In the field marked **BIRTH DATE** your date of birth must be entered in the format MM/DD/YYYY.

In the field marked **ZIP CODE** you must enter only the 5 digit basic zip code.

VIRGINIA BEACH CIRCUIT COURT

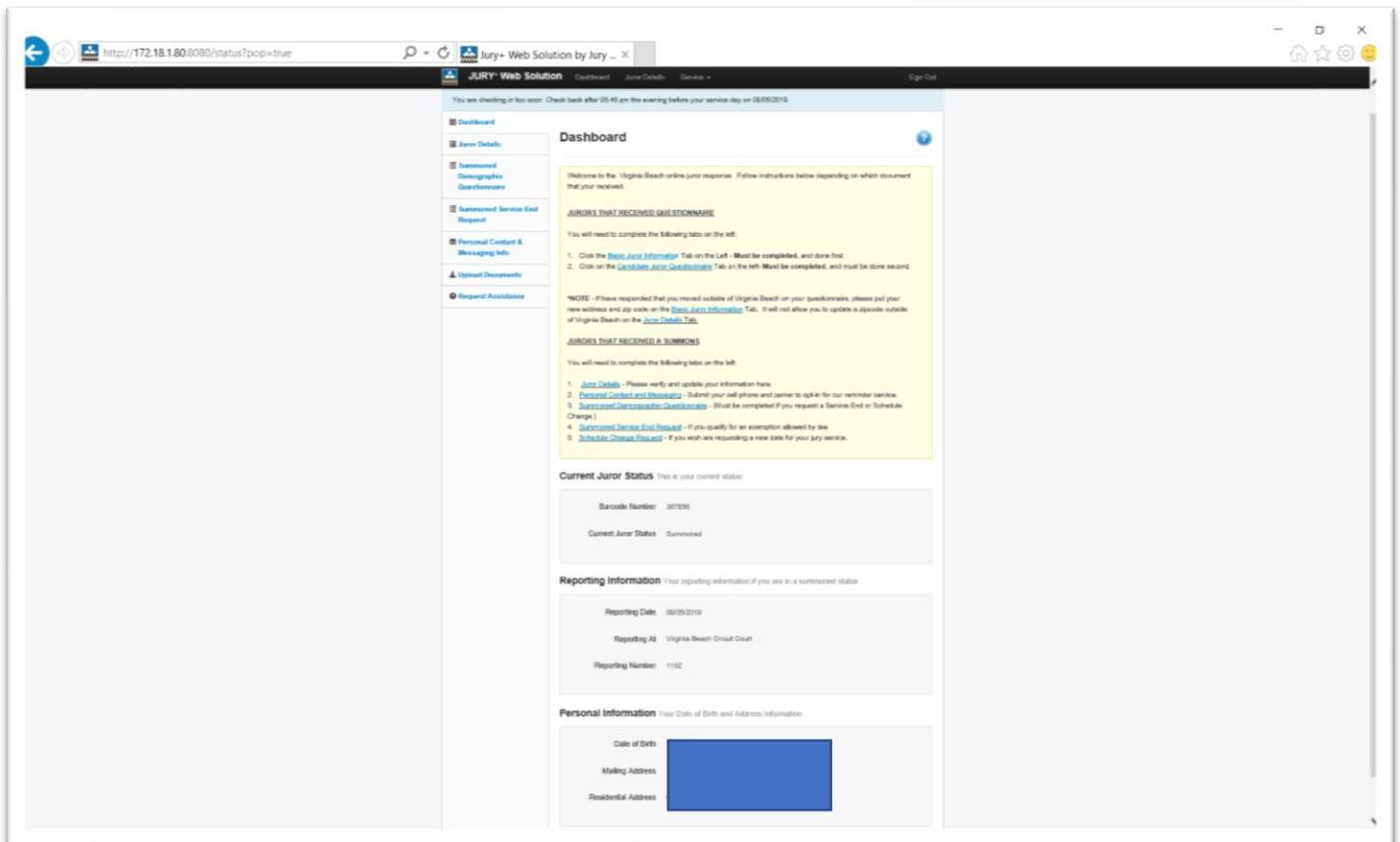
Barcode Number

Zip Code

Birth Date
Format: MM/DD/YYYY

Help ? Sign In

The main “Dashboard” when you login will contain your current status, reporting information and personal information. You see several tabs on the left hand side. Please **start with the top tab and go down** completing or editing any information that is requested.



The Personal Contact & Messaging Tab

Submit your cell phone, cell provider and email address and we will be able to provide you important reminders, confirmations of excusals or postponements, and other important information regarding your service.

This information is NEVER given out and you can update or change at any time.

The screenshot shows a web browser window with the URL <https://172.16.1.80:8080/enotification>. The page title is "JURY Web Solution". The user is logged in as "MARLOWE BENTON" with a Juror Number of 307924 and a Juror Status of "Summoned". The Summons Date is 02/05/2019. The page is titled "Personal Contact & Messaging Info".

Personal Contact & Messaging Info

In order to receive electronic notifications regarding your jury service, you MUST complete all of the below information (secondary phone and e-mail are optional). You can return to this section at any time to change your preferences.

PLEASE NOTE: If you cannot see the "SUMMIT" or "MORNING" notices at the bottom-right of this page, please check with the CTJMS help on your laptop, or by using the same function in your browser.

*Includes a required field

Do you want to Activate automatic E-Notification for messages regarding your jury service (you can return here at any time to change your preferences)?

Yes - Activate No - I do not want any E-notifications at this time

Please provide the following Contact information
(Regardless of your settings below, you will only receive E-Notifications if you have chosen to Activate that feature by answering "Yes" to the question above)

Primary Cell Phone*

Can this phone be used for E-notifications? Yes No

Please Indicate the Cell provider

Primary Email Address*

No Enter

Secondary Cell Phone

Can this phone be used for E-notifications? Yes No

Please Indicate the Cell provider

Secondary Email Address

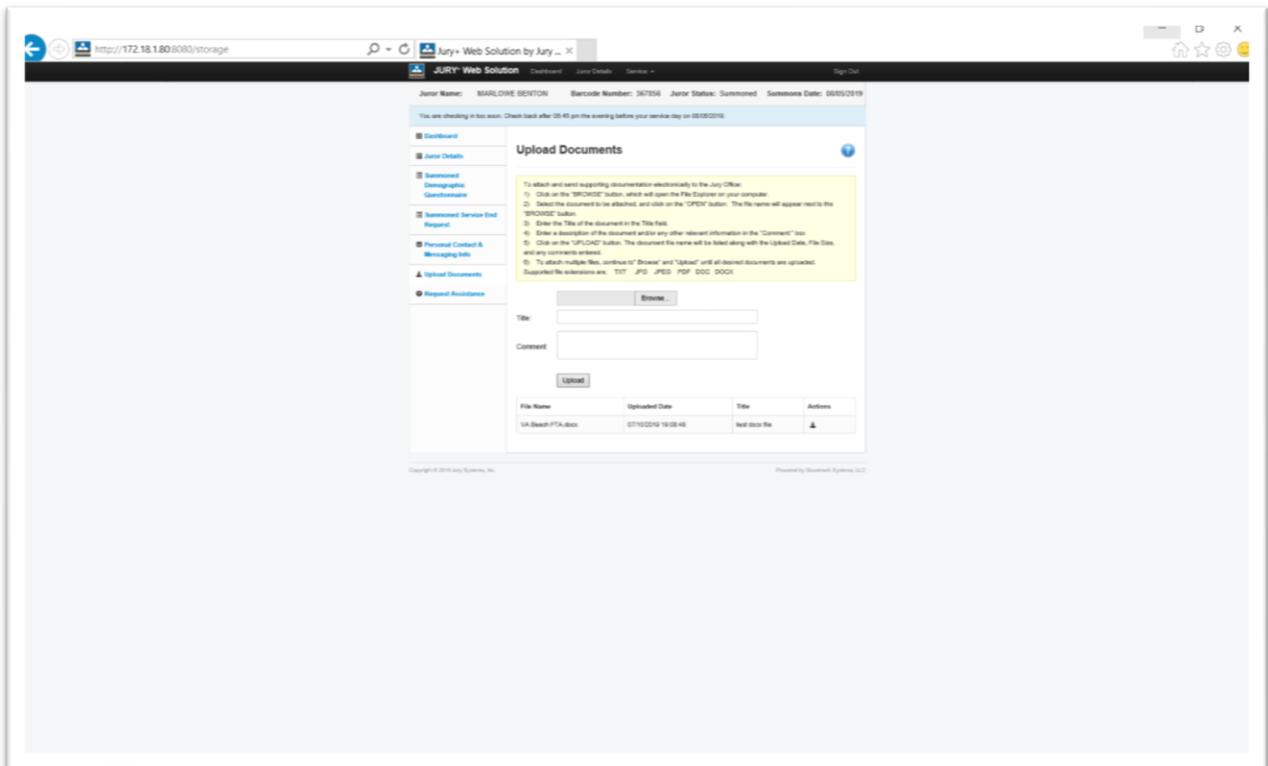
No Enter

Upload Documents

Sending us a doctor's note or other required documentation has never been easier. Click on the upload documents tab on the left.

Click on Browse to find the document you have saved to your computer, type in a description in title and any comments you wish to add and click upload. That's it!

All the documents you have sent to us will show up on this screen.



Need Help? Just click on Request Assistance tab for our email address. Someone will get right back to you.