

Using This Revisable PDF Form

1. Copies

- a. Original – to court. If defendant intends to request from more than one court the waiver of interest accrued on fines and costs during a period of incarceration, defendant must include a stamped, self-addressed envelope and request the return of the original if mailing this form to the clerk's office.
- b. Copy retained by defendant.

2. Prepared by superintendent, warden or other official in charge of a correctional facility.

3. Attachments

- a. Form DC-366A, REQUEST FOR WAIVER OF INTEREST ON FINES AND COSTS.
- b. Stamped, self-address envelope if requesting the return of the original to defendant.

4. Preparation details –

- a. Defendant must ask the superintendent, warden or other official in charge of a correctional facility to complete this form.
- b. If defendant mails this form to the clerk's office, the original of this form will not be returned to the defendant unless a stamped, self-addressed envelope is included and the return of the original is requested.