

INSTRUCTION FOR APPLICATION FOR ADULT NAME CHANGE VA. CODE § 8.01-217

NAME OF APPLICANT: Insert full current name of applicant

CASE NO: leave blank. To be inserted by clerk's office

NOW COMES the above-named applicant, who states under oath that the information contained in this application and in any attachments to this document are both correct and accurate.

1. My Birth Name is: insert full birth name [first, middle, last name and suffix].
2. My current name is: insert full current legal name.
3. I am applying to change my name to: insert new name that applicant is requesting the court to approve.
4. My Residence Address is: insert street address including city, state and zip. Not a post office box.
5. My Date of Birth is: insert date of birth.
6. My Place of Birth is: insert the city and state example: Virginia Beach, Virginia.
7. My Father's Full Name: insert full name of father.
8. My Mother's Current Full Name: insert current full name mother.
9. Mother's Maiden Name: insert full maiden name of mother.
10. Have you ever been convicted of felony? State "Yes" or "No".
11. Are you required to register with the Sex Offender and Crimes Against Minors Registry? State "Yes" or "No".
If **yes, (i)** attach a statement under oath stating the reasons for the name change and **(ii)** the name(s) of the jurisdiction(s) where the conviction(s) occurred that resulted in my registration is/are: State the name of the jurisdiction(s)/court(s) in which the conviction(s) occurred that resulted in your registration.
12. Are you currently incarcerated? State "Yes" or "No".
If **yes, (i)** attach a statement under oath stating the reasons for the name change and **(ii)** the name(s) of the jurisdiction(s) where the conviction(s) occurred that resulted in my current incarceration is/are: State the name of the jurisdiction(s)/court(s) in which the conviction(s) occurred that resulted in your incarceration.
and **(iii)** the facility's name where I am incarcerated is: State name of facility.
13. Are you a probationer with any court? State "Yes" or "No".
If **yes, (i)** attach a statement under oath stating the reasons for the name change and **(ii)** the name of the jurisdiction(s) in the in the Commonwealth where the conviction(s) occurred that resulted in my probation is/are: State the name of the jurisdiction(s)/court(s) in which the conviction(s) occurred that resulted in your supervised probation.
14. Have you previously changed your name? State "Yes" or "No". If yes, attach court order or documentation of the previous name change(s).
If yes, list all former name(s) in a "from" and "to" format: list all prior name changes in from name to name.
15. This name change is not sought for any fraudulent purposes and will not infringe upon the rights of others.
16. Attach a copy of one of the following "unexpired" documents to the application: a state-issued driver's license or state-issued identification card, a United States military card, a United States Passport, a certificate of United States citizenship, a certificate of naturalization, an alien registration card with photograph, or a foreign passport.