

**VIRGINIA BEACH CIRCUIT COURT-REQUEST FOR A FINAL DIVORCE HEARING ON THE FRIDAY DOCKET  
SUBMIT TO CLERK'S OFFICE**

Complainant: \_\_\_\_\_

Defendant: \_\_\_\_\_

Case No.: \_\_\_\_\_

**I CERTIFY THAT:** The hearing will take no longer than one hour and the moving party is represented by counsel.

**CHECK ONE:**

- Both parties are represented by counsel and all counsel agree to the hearing.
- Judge (Name) \_\_\_\_\_ approved the setting on the Friday Docket.
- Only the moving party for the divorce is represented by counsel. Moving counsel shall provide the required notice of the date, time and location of the hearing to the non-moving pro se party.
- Notice requirement waived because the pro se party has signed a waiver of notices or was served by publication or its equivalent and has not entered an appearance or an order has been entered dispensing with notice under § 8.01-319, or notice is not required pursuant to the provisions of § 20-99(5).

**CHECK ALL APPLICABLE ISSUE(S):**

- child support  child visitation  child custody  spousal support  arrearages  grounds of divorce  equitable distribution
- separate in same house or  other: \_\_\_\_\_

**CHECK IF APPLICABLE:**

- the opposing party was served by publication or its equivalent and has not entered an appearance (in which case only custody may be adjudicated) or
- the opposing party has been served but has not filed a responsive pleading (in which case all issues may be addressed subject to the one-hour time restriction and any jurisdictional restrictions).

**Requirements:** (1) The moving party and a witness must appear in person for the hearing (cannot proceed by or "hand up" affidavits at the hearing). (2) Counsel for the moving party shall arrange to have a court reporter present unless waived by the court.

Counsel acknowledges that if child support is contested the parents shall attend a parent education seminar pursuant to Virginia Code § 20-103 prior to the hearing unless the Court grants an exemption from attendance for good cause shown.

**COUNSEL OF RECORD**

Counsel for Complainant: \_\_\_\_\_ Fax: \_\_\_\_\_

Counsel for Defendant: \_\_\_\_\_ Fax: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of Counsel

**COURT USE**

**NOTICE TO COUNSEL:**

Approved for setting. *Within 21 days check calendar via "Login to On-Line Docket" located on the Court's web page at [www.vbgov.com/courts](http://www.vbgov.com/courts) to determine available date and time and then submit request via email to [dutyjudg@vbgov.com](mailto:dutyjudg@vbgov.com) to schedule.*

Rejected. See Correction form attached.

DATE: \_\_\_\_\_ by \_\_\_\_\_, Law Clerk

**To Judicial Assistant:** If approved, fax to counsel and retain original for setting of hearing date. If rejected, fax to counsel and file in case.

DATE FAXED: \_\_\_\_\_ by: \_\_\_\_\_, Judicial Assistant

**Hearing Date set as follows:** HEARING DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Did not schedule a hearing date within 21 days of Date of Approval. Returned to case file.

DATE: \_\_\_\_\_ by \_\_\_\_\_, Judicial Assistant