

**VIRGINIA BEACH CIRCUIT COURT-REQUEST FOR A HEARING ON THE FRIDAY CONTESTED DIVORCE DOCKET
SUBMIT TO CLERK'S OFFICE**

Complainant: _____

Defendant: _____

Case No.: _____

I CERTIFY THAT: The hearing will take no longer than one hour and the moving party is represented by counsel.

CHECK ONE:

- Both parties are represented by counsel and all counsel agree to the hearing.
- Judge (Name) _____ approved the setting on the Friday Docket.
- Only the moving party for the divorce is represented by counsel. Moving counsel shall provide the required notice of the date, time and location of the hearing to the non-moving pro se party.
- Notice requirement waived because the pro se party has signed a waiver of notices or was served by publication or its equivalent and has not entered an appearance or an order has been entered dispensing with notice under § 8.01-319, or notice is not required pursuant to the provisions of § 20-99(5).

CHECK ALL APPLICABLE ISSUE(S):

- child support child visitation child custody spousal support arrearages grounds of divorce equitable distribution
or other: _____

CHECK IF APPLICABLE:

- the opposing party was served by publication or its equivalent and has not entered an appearance (in which case only custody may be adjudicated) or
- the opposing party has been served but has not filed a responsive pleading (in which case all issues may be addressed subject to the one-hour time restriction and any jurisdictional restrictions).

Requirements: (1) The moving party, and a witness if the grounds for divorce are not separation, must appear in person for the hearing (cannot proceed by or "hand up" affidavits at the hearing). (2) Counsel for the moving party shall arrange to have a court reporter present unless waived by the court.

Counsel acknowledges that if child support is contested the parents shall attend a parent education seminar pursuant to Virginia Code § 20-103 prior to the hearing unless the Court grants an exemption from attendance for good cause shown.

COUNSEL OF RECORD

Counsel for Complainant: _____ Email: _____

Counsel for Defendant: _____ Email: _____

DATE: _____

Signature of Counsel

COURT USE

NOTICE TO COUNSEL:

Approved for setting. *Within 21 days check calendar via "Login to On-Line Docket" located on the Court's web page at www.vbgov.com/courts to determine available date and time and then submit request via email to dutyjudg@vbgov.com to schedule.*

Rejected. See Correction form attached.

DATE: _____ by _____, Law Clerk

To Judicial Assistant: If approved, email to counsel and retain original for setting of hearing date. If rejected, email to counsel and file in case.

DATE: _____ by: _____, Judicial Assistant

Hearing Date set as follows: HEARING DATE: _____ TIME: _____

Did not schedule a hearing date within 21 days of Date of Approval. Returned to case file.

DATE: _____ by _____, Judicial Assistant