

**VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF VIRGINIA BEACH**

\_\_\_\_\_  
PLAINTIFF **v.** DEFENDANT \_\_\_\_\_

CASE NO.: \_\_\_\_\_

LIST ALL COUNSEL OF RECORD AND ANY PRO SE PARTY:

COUNSEL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COUNSEL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COUNSEL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COUNSEL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PRO SE PARTY: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PRO SE PARTY: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CONTINUANCE REQUEST OF TRIAL DATE IN A CIVIL CASE

CURRENT TRIAL DATE: \_\_\_\_\_ FORM SUBMITTED BY: \_\_\_\_\_

- Check this box if case scheduled for trial by **JURY**. Note: Must be set on a Monday, Tuesday or Wednesday only.
- Check this box if case is a **Protective Order appeal**.
- Check this box for all other cases on appeal from the **juvenile and domestic relations district court**.
- Check this box if case is a **Contested Divorce**.

REQUESTED BY:  JOINT  PLAINTIFF  DEFENDANT  GAL

CHECK ONE:

All Counsel/Parties AGREE to this continuance and a new trial date of: \_\_\_\_\_ at 9:30 AM. This date has been pre-approved by the Court.

OR

Continuance request is not by agreement (objected to). Therefore, a hearing is required. Submit this completed form order via email to [Dutyjudg@vb.gov](mailto:Dutyjudg@vb.gov) prior to your hearing date and time.

REASON FOR CONTINUANCE:

\_\_\_\_\_  
\_\_\_\_\_

**SUBMIT THIS CONTINUANCE ORDER TO THE COURT via email to [Dutyjudg@vb.gov](mailto:Dutyjudg@vb.gov).  
STATE IN SUBJECT FIELD OF EMAIL: CONTINUANCE REQUEST.**

<b><u>FOR COURT USE ONLY:</u></b> The Court ORDERS that the motion to continue in this case is:	
<input type="checkbox"/>	<b>GRANTED.</b> The NEW TRIAL DATE is _____ at 9:30 A.M.
<input type="checkbox"/>	<b>DENIED.</b>
<b>DATE ENTERED:</b> _____	<b>JUDGE:</b> _____
<ul style="list-style-type: none"> <li>• <b>COMPLETED BY JUDICIAL ASSISTANT:</b> Copy transmitted by electronic transmission to above counsel and trial date put on Trial Docket Calendar. _____.</li> <li>• <b>TO THE CLERK’S OFFICE:</b> The clerk’s office shall mail a copy to any <u>pro se</u> party noted above.</li> </ul>	