

VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF VIRGINIA BEACH

\_\_\_\_\_  
Plaintiff

v.

Case No. CL\_\_\_\_\_

\_\_\_\_\_  
Defendant

ALL COUNSEL OF RECORD:

_____	EMAIL: _____
_____	EMAIL: _____
_____	EMAIL: _____
_____	EMAIL: _____
_____	EMAIL: _____

**Certificate of Setting Agreed Trial Date Outside of Docket Call**

Is this case a Contested Divorce?  NO  YES. If YES, the Court requires that the Virginia Beach Divorce Pretrial Order be entered before the case can be set for trial. The Virginia Beach Divorce Pretrial Order was entered on: \_\_\_\_\_.

This is to certify that a trial date has not been set, that all counsel of record have agreed to the below trial date and that counsel has secured the approval of the Circuit Court Judges' Office for the setting of such trial date.

Trial Date is \_\_\_\_\_  (with a jury)  (without a jury) at 9:30 AM.  
Note: If case is trial with a jury, the trial date must be a Monday, Tuesday or Wednesday.

Date Submitted: \_\_\_\_\_

Name of Counsel preparing this certificate: \_\_\_\_\_

Signature of Counsel: \_\_\_\_\_

**SUBMIT THIS FORM TO THE COURT via email to [Dutyjudg@vbgov.com](mailto:Dutyjudg@vbgov.com). STATE IN SUBJECT FIELD OF EMAIL: CERTIFICATE OF AGREED TRIAL DATE.**

**TO BE COMPLETED BY JUDGES' OFFICE**

**Forward to Clerk's Office for filing and updating in Case Management System. In addition, transmit copy by email to above counsel and mark trial calendar. APPROVED by \_\_\_\_\_, Judicial Assistant**