



# City of Virginia Beach

V. LEIGH HENDERSON  
TREASURER

PHILIP J. KELLAM  
COMMISSIONER OF THE REVENUE

MUNICIPAL CENTER, BUILDING 1  
2401 COURTHOUSE DRIVE  
VIRGINIA BEACH, VIRGINIA 23456



April 22, 2020

RE: Temporary Ordinance related to City Meals Tax Rate

Dear Taxpayer,

On Tuesday, April 7, 2020, the Virginia Beach City Council passed an ordinance concerning the city meals tax rate. The ordinance reduced the city meals tax rate from 5.5% to 0% for the months of May and June. We have created a filing form for these 2 months and enclosed them.

Due to the timing of this change, we understand that you may not have your cash registers or POS systems adjusted to the new rate by May 1. Please enter the gross sales in the proper column if you charged the 5.5% rate. The allowable deduction field should be the amount of gross sales charged the 0% rate. If you charged the 0% for the entire month you will file your gross under the allowable deduction column. If you charged the 5.5% for the entire month, do not enter a number in the allowable deduction column. The enclosed forms allow for the filing of both rates.

The filing forms for reporting of gross receipts on meals, lodging and admissions taxes remain due on the 20th of each month.

Should you have any questions or concerns regarding the payment of these taxes, please contact the City Treasurer at 757.385.1311 or by email at [vbtrust4you@vbgov.com](mailto:vbtrust4you@vbgov.com). For questions or concerns regarding the filing of these tax forms, please contact the Commissioner of the Revenue at 757.385.4515 or by email at [business@vbgov.com](mailto:business@vbgov.com).

Sincerely,

V. Leigh Henderson, Treasurer

Philip J. Kellam, Commissioner of the Revenue