



APPLICATION TO CITY OF VIRGINIA BEACH FOR EXEMPTION FROM PERSONAL AND REAL PROPERTY TAXATION

(Applicant Name - Corporation)	(Federal Tax ID#)
(Mailing Address)	(Business Address)
(City, State and Zip Code)	(City, State and Zip Code)
(Trade Name - DBA)	(Telephone)
(Facsimile)	(Email Address)

Please indicate if this is **New application** **Renewal application**

- Has this organization previously been exempted by the General Assembly or a local government body in Virginia? Yes No
- Is this organization exempt from federal income tax pursuant to IRS 501(c) ? Yes No
- Is the organization chartered or incorporated under the laws of the Commonwealth of Virginia? Yes No
 If so, is it currently in good standing with the State Corporation Commission? Yes No
- Does any other individual, association or corporation occupy or use any part of the premises of any property for which exemption is sought? If so, give all details. Yes No
- Is any income derived from the use of any portion of the real property by other individuals or groups, whether considered as rent or reimbursement for necessary expenses for services incurred? Yes No
- Has the ABC Board issued a current annual alcohol beverage license for serving alcohol beverages to the organization for use on the property for which tax exemption is sought? Yes No
- Is the organization compliant with all city ordinances and regulations? Yes No
- Is the organization registered with the Virginia Department of Agriculture and Consumer Services Yes No

1. Please describe the organization's mission.

2. Summarize the organization's activities and accomplishments during the last year.

3. Describe in detail and specify the location of all real and personal property for which exemption is sought.

4. For what purpose is the real property currently being used? If there are several types of use for a single parcel, indicate such usages by areas of the buildings and floor locations.

5. With regard to personal property, state the purpose for which the property is being used. Is income derived from the use of any such property by individuals, groups or otherwise? **If so, give all details.**

6. Does the organization provide services for the common good of the public? If so, explain in detail and include in your explanation a listing of the services provided, the cost of the services to the recipient and the method of determining cost of the services to the recipient, and any other details you deem pertinent.

7. Explain in detail why the City Council of the City of Virginia Beach should exempt the organization from real and personal property taxation in the City of Virginia Beach.

8. Does the organization have any rule, regulation, policy or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin?

Please attach the following information:

- A copy of the organization's IRS determination letter exempting the organization from federal income tax.
- A copy of the organization's most recent audited financial statements (i.e., current balance sheet and income and expense statement for the organization's last fiscal period),
- A complete copy of any federal tax return (typically Form 990 or 990T) filed by the organization for the most recent year.
- If not contained in the financial statement or tax return, a detailed listing of the current salaries and/or other compensation of the officers and directors of the organization. In addition, please specify, as to each officer or director so listed, the basis of the listed salary or compensation (i.e., annually, per meeting, hourly, commission, etc.) and whether each officer or director is a full time employee.

By submitting this application, the organization acknowledges that the application and supporting documents will be available for review by City staff, the City Council and the public.

As provided by Virginia Code §58.1-3651, no exemption shall be provided to any organization that has any rule, regulation, policy or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex or national origin.

This form was prepared by _____, whose title with the organization is _____.

Signature: : _____

ORGANIZATION: _____

By: Name _____

Title _____

Telephone _____

Email _____

Date _____

STATE OF VIRGINIA
CITY OF VIRGINIA BEACH, to-wit:

_____ being duly sworn, deposes and says that he/she is the
_____ (title) of the _____ (legal
name of ownership organization) named in the within entitled application; that he/she has read the
foregoing information sheet and knows the contents thereof; and that the same is true to his own
knowledge except as to the matters herein stated to be alleged upon information and belief, and as to
those matters he/she believes it to be true.

(Signature of Officer)

Subscribed and sworn to before me this _____ day of _____,
200_.

Notary Public

My Commission Expires _____