



Commissioner of the Revenue



City Hall
Virginia Beach, VA 23456-9002

Philip J. Kellam
Commissioner

VBgov.com/cor

Questionnaire for Business Use of Vehicles

Account Number: _____

Business Name: _____

Trade Name: _____

Address Where Vehicles are stored: _____

Please indicate the following information for each vehicle used in your business:

Registered Owner(s) and SSN or FIN:

Percentage of Use:

Vehicle #1: _____

Vehicle #2: _____

Vehicle #3: _____

Year, Make, and Model of vehicle:

Vehicle #1: _____

Vehicle #2: _____

Vehicle #3: _____

License Plate Number or Title Number, if known:

Vehicle #1: _____

Vehicle #2: _____

Vehicle #3: _____

(Complete additional form for additional vehicles.)

If the vehicle(s) is registered to an individual, please answer the following questions:

- Is more than 50% of the mileage for the year used as a business expense for Federal Income Tax purposes OR reimbursed by an employer? Vehicle #1 _____ Vehicle #2 _____ Vehicle #3 _____
- Is more than 50% of the depreciation associated with the vehicle deducted as a business expense for Federal Income Tax purposes? Vehicle #1 _____ Vehicle #2 _____ Vehicle #3 _____
- Is the cost of the vehicle expensed pursuant to Section 179 of the Internal Revenue Service Code? Vehicle #1 _____ Vehicle #2 _____ Vehicle #3 _____
- Is the vehicle leased by an individual and the leasing company pays the tax without reimbursement from the individual? Vehicle #1 _____ Vehicle #2 _____ Vehicle #3 _____

I certify that the above indicated information is true and correct, to the best of my knowledge.

Signature

Date