



Philip J. Kellam  
Commissioner

# Commissioner of the Revenue

City Hall  
Virginia Beach, VA 23456-9002



VBgov.com/cor

## Email Correspondence Affidavit

I am an officer, member, or owner operator of \_\_\_\_\_ a business operating in the City of Virginia Beach and I authorize the Commissioner of the Revenue to communicate with the following business owners/members/employees via email for all business matters pertaining to the above named business

Name	Title	Email Address

*Form must be notarized and completed by the business owner or authorized officer/member. This authorization remains in effect until revoked in writing by an authorized taxpayer.*

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature of Taxpayer – Legal Affiant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Commissioner of the Revenue

\_\_\_\_\_  
Date

City/County of \_\_\_\_\_  
Commonwealth of Virginia

The foregoing instrument was acknowledge before me this day \_\_\_\_\_ of \_\_\_\_\_, 20\_\_ by

\_\_\_\_\_  
(Name of person seeking acknowledgement)

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary registration number

\_\_\_\_\_  
My Commission expires