



Commissioner of the Revenue



City Hall
Virginia Beach, VA 23456-9002

Philip J. Kellam
Commissioner

BUSINESS LICENSE APPLICATION

VBgov.com/cor

ITEM NUMBER:

**THIS SECTION MUST BE COMPLETED BY ALL APPLICANTS
PHOTO IDENTIFICATION IS REQUIRED FOR ALL APPLICANTS.**

BEGIN DATE _____, 20 _____ EXPIRES: DECEMBER 31, 20 _____ SSN (OR) EIN: _____

INDICATE APPLICANT TYPE: INDIVIDUAL PARTNERSHIP CORPORATION LLC

APPLICANT NAME: _____

BUSINESS ENTITY NAME: _____

INTENDED BUSINESS NAME (TRADE NAME): _____

MAILING ADDRESS: _____

BUSINESS ADDRESS (PHYSICAL LOCATION): _____

TELEPHONE: _____ FAX: _____ E – MAIL ADDRESS: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AS ACCURATELY AS POSSIBLE:

Do you have any other business entities currently licensed in Virginia? Yes No If yes, please list the owner entity name, trade name and locality:

Briefly describe your prospective customers: individuals other businesses government other: _____

Briefly describe the nature of your compensation: fees commission product sales other: _____

Will you use any licensed vehicles in your line of business? Yes No- If yes, provide number of vehicles: _____ Indicate percentage of business use: _____

Will you be conducting this business from your home? Yes No

If yes, submit Restrictions for Use of Home Form with application. Submitted If no, submit Fire Code Permit Form with application. Submitted

Provide a detailed description of business activity: _____

Provide an estimate of gross receipts between beginning date of business and December 31: _____

FOR OFFICE USE ONLY – BUSINESS LICENSE

BUSINESS CLASSIFICATION	NAICS #	BASIS*	TAX	TOTAL**
Trade Name Registered? Yes <input type="checkbox"/> Not applicable <input type="checkbox"/> Already registered <input type="checkbox"/>	-0000	* Basis is total gross receipts		** Penalty & interest is applied in accordance with state and city codes

The Virginia Beach City Code Section 18-21 requires the Department of Planning to regulate business activities in accordance with the city's zoning ordinance. The Department of Planning is located at 2875 Sabre Street Suite 500, Virginia Beach VA 23452.

Zoning approval by: _____ Date approved: _____

