



Process Improvement Steering Committee

September 26, 2018 at 3:30PM
Building 1, Conference Room #350
Virginia Beach, VA, 23456

Present: Taylor Adams, Richard Tuck Bowie, Bill Brunke, Larry Dotolo, Thomas Etter

Absent: Jessica Abbott, David Browning, Bob Dyer, Brad Martin, Preston Midgett, Sabrina Wooten

Call to Order: 3:30pm by Richard Tuck Bowie

Adjourned: 4:00pm by Richard Tuck Bowie

MINUTES

1. Welcome and Call to Order

Tuck Bowie called meeting to order. He states that the majority of Committee members are attending a City Council Forum, this meeting will be short.

2. Approval of May 30, 2018 Meeting Minutes

Deferred until October meeting.

3. Old Business

a. Subcommittee to create standards for Food Trucks (Update)

Deferred until October meeting.

b. Subcommittee to review appointee process for Boards, Commissions, and Committees (Update)

Deferred until October meeting.

c. City's PPEA (Update)

Taylor Adams stated that the City's PPEA has been adopted.

d. Development Review Process

Deferred until October meeting.

e. Small Business Subcommittee Report

Tom Etter shared that he is still waiting to hear from the City on the status of implementing the Committee's ideas.

4. New Business

a. Discussion of Committee's future projects

Deferred until October meeting.

b. Additional Committee Member

Deferred until October meeting.

5. Announcements – Next Meeting – October 31, 2018

No announcements. Tuck Bowie will get with Councilman Dyer to make sure there are no Council activities scheduled on the same date as the next meeting in October.

6. Adjournment

Tuck Bowie confirms that the next Committee meeting will be October 31. Meeting is adjourned at 4:00pm.

