



Process Improvement Steering Committee

October 31, 2018 at 3:30PM
Building 1, Conference Room #350
Virginia Beach, VA, 23456

Present: Taylor Adams, Richard Tuck Bowie, David Browning, Larry Dotolo, Preston Midgett, Sabrina Wooten

Absent: Jessica Abbott, Bill Brunke, Bob Dyer, Thomas Etter, Brad Martin,

Call to Order: 3:32pm by Richard Tuck Bowie

Adjourned: 3:53pm by Richard Tuck Bowie

MINUTES

1. Welcome and Call to Order

Tuck Bowie called meeting to order at 3:32pm.

2. Approval of May 30, 2018 Meeting Minutes

3. Approval of September 26, 2018 Meeting Minutes

Larry Dotolo motioned to approve both May and September Minutes. David Browning seconded. Motion unanimously approved.

4. Old Business

a. Subcommittee to create standards for Food Trucks (Update)

This subcommittee is on hold until public meetings can take place.

b. Subcommittee to review appointee process for Boards, Commissions, and Committees (Update)

This subcommittee is on hold until after the upcoming Council election.

c. Development Review Process

This process review is on hold until after the upcoming Council election.

d. Small Business Subcommittee Report

Not discussed.

5. New Business

a. Discussion of Committee's future projects

The Committee discussed potential future projects. It is decided that future projects will be looked at after the upcoming election. The Committee needs input from senior management on issues that could be future projects. It is mentioned that three Department Directors are retiring and the new Directors may have issues to bring to the group.

b. Additional Committee Member

Tuck asks the group to think about an additional member and discuss at the next meeting.

6. Announcements – Next Meeting – November 28, 2018

No announcements. Tuck asks the group to think about some potential future projects and bring the ideas to the next meeting.

7. Adjournment

Meeting is adjourned at 3:53pm.

