



Process Improvement Steering Committee

February 22, 2017 @ 3:30 p.m.
Building 1, Conference Room 350

1. Purpose of Meeting

The committee shall serve in an advisory capacity to City Council. The function of the committee will be to work in harmony with City Council and City management to identify problems and barriers that may have negative impact on City operations, efficiency and effectiveness and facilitate solutions.

2. Attendees Present Denoted by X

<i>Name</i>		<i>Name</i>	
Tuck Bowie, Chair	X	COUNCIL LIAISON - Bob Dyer	X
David Browning	X		
Bill Brunke		Staff	
Tom Etter	X	Catheryn Whitesell, STIR	X
Brad Martin	X	Sandi Thompson, Recorder	
Preston Midgett	X		
Bob Scott	X	Guests	
		Sandra Wooten (MBC)	X

3. Meeting Notes, Decisions, Issues

Welcome and Call to Order

STIR

Catheryn presented the Role of the new Strategy, Transparency, Innovation and Resiliency Office (STIR) and how PISC could assist with the roll of innovation and process improvement.

Disparity Study

Mr. Dyer discussed the Disparity Study (the RFP is in the bidding process). He indicated some of the same frustrations identified by the PISC Small Business Report are also expressed by the SWAM community. He has discussed the Study with the Chamber of Commerce. They believe the Study needs to cover the entire business community, small and large. Mr. Dyer hopes to bring the business community together to have an open and honest discussion about issues facing those trying to do business in the City and with the City. The PISC indicated that they would like to meet with the consultant hired to do the Disparity Study to articulate the findings of their Small Business Subcommittee.

Other Business

The Committee indicated that they would like to meet with the new Deputy City Managers (DCMs) at the next meeting to get to know one another and discuss their roles and how the Committee could assist. (DCM's are confirmed for the March 29th Meeting of PISC)

Next Meeting – April 26, 2017.



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Adjournment - 5:00