

Department	Council Member	Date Received	Question	Date Answered
Emergency Medical Services	Councilman Wood	4/6/2016	Please describe the process to replace a vehicle that is rendered inoperable (i.e. destroyed or totaled in an accident). I understand that it takes over a year in some cases to replace a needed vehicle after an unplanned removal from the fleet.	4/15/2016
Budget & Management Services	Councilman Moss	4/17/2016	I am requesting on a single sheet of paper the following for schools and the city and for the city by enterprise, CIP, or trustee accounts as applicable. The effective date of each element of the 3.34% raise (noting step increases in the city side - I do not recall any step increases on the school side). On the reverse, the effective date of pay compression adjustments. Also ask the schools what labor lapse rate they apply to their personnel budgetary requests and secure a copy of their methodology.	4/22/2016
Library	Councilman Jones	4/19/2016	What collection areas are you deficient in?	4/29/2016
Parks & Recreation	Councilman Moss	4/19/2016	Is the increase in non-residential membership rates proportional when compared to other membership rates?	4/29/2016
Library	Councilman Moss	4/19/2016	How much of your resources are going to subscription costs for people to access digital content (such as Lexus or Nexus)?	4/29/2016
Convention & Visitors Bureau	Councilman Moss	4/5/2016	What is the analysis for the business case behind adding FTEs to the TAP fund.	4/22/2016
Emergency Communications & Citizen Services	Councilman Wood	4/5/2016	Please provide the employee turnover rate for other 911 call centers in our region.	4/22/2016
Emergency Medical Services	Councilman Wood	4/6/2016	Regarding the requested but unfunded EMS medic positions, please advise the impact on the budget if we funded 4 positions on July 1 and 4 positions on January 1,	4/15/2016

			for a total of 8 as opposed to the 10 requested.	
Economic Development	Councilman Moss	4/5/2016	Define what non-competitive and peer communities are, and what makes the communities on slide 5 more competitive (Raleigh, San Diego, Jacksonville, Fairfax, Nashville, et.).	4/15/2016
Economic Development	Councilman Jones	4/5/2016	Please provide the meta data definition on the industries identified on the projects by target industry chart on slide 13 on the Economic Development presentation on April 5, 2016.	4/15/2016
Public Works	Councilman Moss	4/4/2016	If yes to the question regarding "Is the city including annual depreciation expenses in the trash fee to cover equipment replacement", what was the total depreciation expenses for trash vehicles recovered this year and the amount being budgeted for in the proposed budget?	4/8/2016
Economic Development	Councilman Jones	4/5/2016	Does the salary figure cited from the Virginia Beach Partnership include benefits?	4/15/2016
Public Works	Councilman Moss	4/4/2016	What was the actual payout this budget year versus the appropriated contribution for Waste Management?	4/8/2016
Budget & Management Services	Councilman Moss	3/29/2016	What is the revenue stream collected by the extra 40-cents and what specifically was it expended on in the year of its initial effective date and through the current budget? Please identify the specific expenditures by budget line that will be enabled by the 40-cents of personal property taxes in the City Manager's recommended budget for next year.	4/8/2016
Public Works	Councilman Wood	3/31/2016	Please provide a census of all public safety vehicles in police, fire, and EMS showing year acquired, most recent mileage and estimated replacement costs. Show any restrictions to vehicles (i.e. not permitted to travel outside the city,	4/8/2016

			not permitted to operate in emergency mode, etc.) imposed because of age, condition, or mileage.	
EMS	Councilman Wood	3/31/2016	The budget adopted on 7/1/15 provided two additional zone cars to EMS. As of 3/31/16, the vehicles had not been delivered to EMS. Given that the vehicles requested appear to be standard Chevy PPV Tahoe, why does the procurement take over 8 months? Do we realize a significant savings by waiting or order public safety vehicles? If there is in fact a savings, how is this evaluated against the lost productivity because of missing cards? Does the department (police, fire, EMS) determine if the procurement can be delayed or is that decision taken at a different level?	4/8/2016
Budget & Management Services	Councilman Moss	4/4/2016	Is the actual amount budgeted for Waste Management versus the actual expended (or estimated to be expended also on the same page).	4/8/2016
Budget & Management Services	Councilman Moss	3/30/2016	Provide a detailed explanation of the drivers of this years deficit and how much of the increase is driven by the recommended compensation change recommended by the City Manager.	4/8/2016
Budget & Management Services	Councilman Moss	3/29/2016	Two budget cycles back, the then City Manager said that the budget could not adequately fund public safety. Specifically he proposed, and a City Council majority (not including Councilman Dyer and myself) approved, a 40-cent increase in the car tax (personal property tax) to provide a sustained source of funding for the initial phased acquisition and continued refreshment to maintain verified breathing apparatuses for firefighters. About three informal sessions back, the City Council was briefed that the current account positive balance for the breathing apparatuses was approximately	4/8/2016

\$3.7M and no money was being requested for the FY 2016-17 budget.

Please provide the budget justification that was provided when the personal property tax was increased 40-cents /per \$100 to include the details, at a minimum, that should consist of unit price escalated over time (please state the per year escalation factor) the programmed per year buy rate to reset baseline and then the refresh buy rate per year to sustain an inventory of certified breathing apparatuses. Please provide a detailed explanation of what has changed from the initial submission. Please provide the new acquisition buy rate by year and the funding dollars required for each to sustain the required certified inventory of breathing apparatuses. What is the current inventory of fire breathing apparatuses and how many will exceed their certification (shelf life) each year over the next 5 years. What is the methodology used to determine the number of firefighting breathing apparatuses required? Is it the number of budgeted firefighting positions? Is it a multiplier of the number of positions on a given shift?

Human Resources

Councilman Moss 3/29/2016

Please identify by position and amount any market place salary adjustments made in the current budget year, provide the narrative reasoning reviewed by the approving official, and identify the name of the approving official.

4/15/2016

Fire

Councilman Wood 3/31/2016

Front line public safety supervisors continue to experience compression that may be detrimental to morale. Based on data I received on 12/9/15, 22 police sergeants, 10 fire captains, and 5 EMS captains make less money than their subordinates. What would be the cost to correct

4/15/2016

			this imbalance in one year? In two years?	
Public Works	Councilman Moss	4/4/2016	Is the city including annual depreciation expenses in the trash fee to cover equipment replacement?	4/8/2016
Human Resources	Councilman Moss	3/29/2016	Is the step increase being applied before or after the general increase? At the aggregate level, what is the computation of each approach?	4/15/2016
Budget & Management Services	Councilman Moss	3/29/2016	Please provide the next 5 priority capital improvement projects below the ViBE district. Also provide the methodology and scoring for the 6 projects included in this question.	4/8/2016
Public Works	Councilman Moss	4/4/2016	Is the vehicle replacement discounted for the depreciation that took place prior to the establishment of the enterprise fund or is the city carrying over depreciation that was incurred prior to the establishment of the enterprise trash account?	4/8/2016
Human Resources	Councilman Moss	3/29/2016	What is the actual percentage increase that employees in each step will receive given a 1% computation based on the mid-point?	4/8/2016
Human Resources	Councilman Moss	3/29/2016	Provide a distribution chart that shows the number of employees by step in the current budget and compute the standard deviation, mean, average, and denote mode. Building on question, in our current/step merit structure, what is the constant dollar or fixed percentage between steps?	4/15/2016
Human Resources	Councilman Moss	3/29/2016	Please update the vacancy report I received last fall to include new positions added during this budget cycle.	4/15/2016
Human Resources	Councilman Moss	3/29/2016	Please provide the average number of positions vacant per pay period from July 1st to the last ending pay period, the average fully burdened payroll, and then breakout direct pay from compensation.	4/15/2016

Human Resources	Councilman Moss	3/29/2016	Please explain how using the mid-point for a step increase constant dollar amount for employees in the same band does not add to compression.	4/8/2016
Budget & Management Services	Mayor Sessoms	3/23/2016	Provide a list of real estate tax revenue over the past 8 years and Waste Management fee revenue since it started.	4/8/2016