



# 2020 Craft & Food Vendor Event Application

All Craft Shows are held 10:00a.m - 4:00p.m.

Set-up time is 7:30 - 9:30a.m. for crafters. Spaces are reserved until 10:00a.m.

Set-up time is 7:30 - 9:00a.m. for food vendors. Inspections are at 9:00a.m.

## Craft and Food/Drink Vendor Information:

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Type of items that will be sold: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*Payment must accompany application. All transactions are non-refundable.*

*We accept cash, checks payable to Treasurer, City of Virginia Beach, and major credit cards (fee applies).*

*Our craft shows are held outdoors, rain or shine.*

*All crafts must be handmade by you and must be family-oriented in nature. Vendors may not share spaces.*

*Management has the right to refuse vendors and offensive items.*

*Resale items will not be permitted unless authorized by Management.*

*The business/individual is responsible for any required permits, taxes, fees, licenses, insurance, etc.*

### To register, please mark appropriate boxes below:

- March 21 (#\_\_\_)    April 25 (#\_\_\_)    May 16 (#\_\_\_)    June 20 (#\_\_\_)
- September 19 (#\_\_\_)    October 17 (#\_\_\_)    November 7 (#\_\_\_)    December 5 (#\_\_\_)
- Covered space \$50.00 (10' x 10' space with a table and chair provided - spaces limited)
- Uncovered space \$40.00 (approx. 9' x 12' parking lot space - table not provided)
- Food/Drink Vendor \$50.00 (Additional Vendor Information form required)
- Table \$5.00 \_\_\_    Chair \$2.00 \_\_\_    Electricity \$4.00 (Pavilion spaces 1-8 only \_\_\_)
- Day of Show Registration: additional \$10.00 per space (if available)

Tents may be used in uncovered spaces with weights to secure them. Craft and other items may not be placed outside the rented area.

Parking in the Center Circle is not permitted. Vehicles are to be unloaded as quickly as possible and moved to the Public Utilities/Public Works facilities on Dam Neck Road near the Farmers Market.

*The exhibitor hereby applying to this event will at all times comply with all rules, regulations and policies of the event producers. Neither the City of Virginia Beach, Department of Agriculture personnel, merchants of the Market, sponsors, support personnel, nor anyone connected with the event, shall be responsible or liable for any loss, injury or damage incurred. In consideration of this entry, entrant agrees to the use of their name, photo and/or video or publicity and/or advertising. Poor behavior and/or conduct deemed objectionable to the event's well-being, may result in the participant being asked to leave immediately and denied any further involvement in the event and/or future events. No personal ATM's are allowed onsite. Vendor information is reported to the Commissioner of Revenue's office. Schedules/activities are subject to change at management's discretion.*

### **By signing below, I agree to the terms of the application:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

The business/individual listed above is authorized to sell the listed products at their assigned/designated area at the Virginia Beach Farmers Market, starting on \_\_\_\_\_ until December 31, \_\_\_\_\_.

Approved by: \_\_\_\_\_

City of Virginia Beach Department of Agriculture

<u>Office Use Only</u>	
Date:	_____
Cash / Charge / Check #:	_____
Amount Due:	_____
Card Processing:	_____
Total Payment:	_____
Receipt #:	_____
Received by:	_____
Space #:	_____



**Make checks payable to: Treasurer, City of Virginia Beach**  
**Mail form & fee to: City of Virginia Beach Farmers Market**  
**3640 Dam Neck Road**  
**Virginia Beach, VA 23453**