



# 2019 Craft & Food Vendor SPRING EVENT APPLICATION

All Craft Shows are held 10:00am - 4:00pm.

Set-up time is 7:30 - 9:30am for crafters. Spaces are reserved until 10:00am.

Set-up time is 7:30 - 9:00am for food vendors. Inspections are at 9:00am.

## Craft and Food/Drink Vendor Information:

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Type of items that will be sold: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Payment must accompany application. All transactions are non-refundable.**

**We accept cash, checks payable to Treasurer, City of Virginia Beach, and major credit cards (fee applies).**

**Our craft shows are held outdoors, rain or shine.**

**All crafts must be handmade by you and must be family-oriented in nature. Vendors may not share spaces.**

**Management has the right to refuse vendors and offensive items.**

**Resale items will not be permitted unless authorized by Management.**

**The business/individual is responsible for any required permits, taxes, fees, licenses, insurance, etc.**

## Please mark appropriate boxes below:

Craft Show Date(s):  March 23  April 13  May 18  June 22

- Covered space \$50.00 (10' x 10' space with one 6' table and chair provided - spaces limited)
- Uncovered Parking space \$40.00 (approx. 9' x 12' space - table not provided)
- Food/Drink Vendor \$50.00
- If you plan to bring a generator, please indicate use here: \_\_\_\_\_
- Table \$5.00  Chair \$2.00  Electricity \$4.00 (Pavilion spaces 1-8 only)
- Day of Show Registration: additional \$10.00 per space (if available)

Tents may be used in uncovered spaces. Weights must be used to secure any tents.

Craft and food/drink items may not be placed outside of rented area. Parking in the Center Circle is not permitted.

Vehicles are to be unloaded as quickly as possible and moved to the grassed or rear parking lots.

Overflow parking is available at the Public Utilities/Public Works facilities down Dam Neck Road from the Market.

The exhibitor hereby applying to this event will at all times comply with all rules, regulations and policies of the event producers. Neither the City of Virginia Beach, Department of Agriculture personnel, merchants of the Market, sponsors, support personnel, nor anyone connected with the event, shall be responsible or liable for any loss, injury or damage incurred. In consideration of this entry, entrant agrees to the use of their name, photo and/or video or publicity and/or advertising. Poor behavior and/or conduct deemed objectionable to the event's well-being, may result in the participant being asked to leave immediately and denied any further involvement in the event and/or future events. No personal ATM's are allowed onsite.

Vendor information is reported to the Commissioner of Revenue's office. Schedules/activities are subject to change at management's discretion.

By signing below, I agree to the terms of the application:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

The business/individual listed above is authorized to sell the listed products at their assigned/designated area at the Virginia Beach Farmers Market, starting on the approved date below until December 31, \_\_\_\_\_.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

City of Virginia Beach Department of Agriculture

<u>Official Use Only</u>	
Date:	_____
Cash / Charge / Check #:	_____
Amount Due:	_____
Card Processing:	_____
Total Payment:	_____
Receipt #:	_____
Space #:	_____



**Make checks payable to: Treasurer, City of Virginia Beach**  
**Mail form & fee to: City of Virginia Beach Farmers Market**  
**3640 Dam Neck Road**  
**Virginia Beach, VA 23453**