Heavy Equipment Operator #00445
City of Virginia Beach – Job Description
Date of Last Revision: 12-04-2013

FLSA Status: Non-Exempt  Pay Plan: General  Grade: 20

City of Virginia Beach Organizational Mission & Values
The City of Virginia Beach exists to enhance the economic, educational, social and physical quality of the community and provide sustainable municipal services which are valued by its citizens. The City of Virginia Beach organization is based upon a belief in the democratic process of government. This belief provides meaningful ways for citizens, reflecting the diversity of our City, to contribute to the development of public policy. This process is enhanced by organizational values which guide member performance within the Virginia Beach Quality Service System. These Values define our desired organizational culture. We value quality customer service; teamwork; leadership and learning; integrity; commitment; and inclusion and diversity.

Class Summary
Operate heavy and/or complex construction and maintenance equipment.

Representative Work Functions and Responsibilities
Operate bulldozers, draglines, excavators, landfill compactor, etc. in performing maintenance operations at landfills on canals and waterways, beaches, and clearing operations.

Service and make minor repairs and/or adjustments on equipment to prevent major breakdowns.

Supervise and train subordinate equipment operators to increase their skills and proficiency.

Perform other job duties requiring skills, knowledge and physical requirements as demanded by those duties described or less. Individual assignments will be determined by the supervisor based on then current workloads and department needs.

Performance Standards
Safely and proficiently operate assigned equipment including bulldozer, crane, motor grader, gradall, earthmover, or landfill compactor; thoroughly perform preventive maintenance and practice accident prevention; independently work within standard procedures and capable of adaptation when confronted with new or unusual circumstances.

Minimum Qualifications
Tenth grade plus five (5) years experience in fields providing the required knowledge, skills, and abilities and associated with such positions as Motor Equipment Operator or Heavy Equipment Operator; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Must have, or obtain, a current and valid Virginia or North Carolina driver’s license in accordance with Virginia or North Carolina DMV driver’s license eligibility requirements.

Special Requirements
All employees may be expected to work hours in excess of their normally scheduled hours in response to short-term department needs and/or City-wide emergencies.
This position may require that incumbents wear and maintain appropriate personal protective equipment such as, but not limited to, steel toed shoes, safety glasses, gloves, or other designated safety attire and equipment in designated areas of risk. Specific requirements will be determined and communicated by the employee’s supervisor based on position assigned.

This is a safety sensitive position and is subject to mandatory drug testing. Positive drug test results may result in counseling and/or discipline, up to and including, termination.

A Commercial Driver's License may be required.

**Knowledge-Skills-Abilities Required to Perform Satisfactorily**

A. Knowledge
   1. Knowledge of standard principles, methods, materials, and equipment used in street maintenance and construction, or sanitary landfill operations.
   2. Knowledge of drainage and maintenance of proper construction grades.

B. Skills
   1. Skill in the operation of complex heavy equipment under all weather conditions and operating surfaces.

C. Abilities
   1. Ability to detect needed mechanical work (engines, brakes, hydraulics) and make minor repairs on heavy equipment.
   2. Ability to train and supervise the work of others.
   3. Ability to understand instructions and submit daily equipment and work reports.